



Position Title:	Physician Assistant / Physician Associate
Supervision Received:	Chief Medical Officer
Supervision Exercised:	None
Department:	Clinical
Status:	Exempt
Hourly Range:	\$50.96 to \$56.73 (based on \$106,000 to \$118,000 salary)

JOB SUMMARY:

To provide consistent high-quality care to patients and evaluate the needs of patients at the Olathe Community Clinic (DBA River Valley Family Health Center. The role of an advance practice provider is to evaluate and provide treatment, as well as, routine health care needs of the clinic, and as such is not limited to the specific role as described below.

CHARACTERISTICS, DUTIES & RESPONSIBILITIES:

1. Embrace the mission, vision, and values of River Valley Family Health Center.
 - Provides direct patient care
 - The ability to prioritize work assignments and work independently.
 - Assesses patient health by interviewing patients; performing physical examinations; obtaining histories; developing and implementing patient management plans.
 - Documenting patient care services by charting in the electronic medical records using OLD CARTs for HPI.
 - Performs therapeutic procedure by administering injection, suturing, casting, splinting, removal of foreign bodies, managing wounds and infections.
 - Performs evaluations and therapeutic procedures in response to life-threatening situations.
 - Administer and/or order diagnostic tests, such as, but not limited to x-ray, electrocardiogram, and laboratory tests, and interprets test results for deviations from normal.
 - Develops and implements patient documentation such as progress notes and assist in provisions of continuity of care.
 - Commissioning healthcare by liaising with medical professionals in the community and hospitals.
 - Promoting health education in conjunction with other health professionals.
 - Meeting clinical targets set by the government for specific treatments, such as child immunizations, diabetes, and preventative medicine (UDS).
 - Keeping up to date with medical developments, new drugs, treatments, and medications.
 - Provide patient education at medical appointments, including anticipatory guidance, information about chronic care, disease prevention, and the promotion of health maintenance.
 - Collaborates with Behavioral Health Providers in cases presenting with mental health conditions.
 - Uses currently accepted methods and practices of medicine, adheres to applicable standards of care, medical ethics, policies, and protocols.
 - Maintaining continuing medical education (CME's) activities.
 - Comply with River Valley FHC Infection Control plan which includes personally utilizing universal precautions.

2. Miscellaneous Duties as Assigned:

- Perform such other duties or projects as determined by this position's supervisor.
- This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related duties requested by their supervisor.

JOB QUALIFICATIONS:

1. Education or Formal Training & Experience:

- Licensed PA-C
- 5 years' experience working in a clinic, urgent care, or hospital
- Current PA-C Certification with NCCPA
- X-Waiver Certification
- Valid medical license/DEA registration in the jurisdiction of the facilities.
- Current BLS/CPR and ACLS certification.

2. Knowledge, Skill & Abilities:

- Ability to establish and maintain effective, courteous working relationships with patients, staff team members, insurance entities and others.
- Ability to work under pressure in a fast-paced environment.
- Ability to travel to meetings outside of the service area.
- Ability to work flexible hours to meet job requirements
- Complete mandatory vaccines (Tdap, Hep A, Hep B, MMR, Varicella, and yearly flu vaccine).
- Proficient in communication technologies (Outlook email, EMR, cell phone, etc.).
- Effective organizational skills and demonstrates ability to maintain accurate notes and records.
- Bilingual in Spanish is a plus.

BENEFITS:

- 401(k) Matching
- Paid Time Off
- Employee Assistance Program